

Business Loan Check List

	Document Name	Applicant	Partners/ Directors	Received
	PAN Card (ID Proof)	Yes	Yes	
	AADHAR Card (Address Proof)	Yes	Yes	
	Latest 1 passport size photograph / Live Capture photo	Yes	Yes	
	GST Registration Certificate	If applicable	If applicable	
	MSME Udyam Certificate	Yes	If applicable	
	Company PAN Card	If applicable	If applicable	
	E-mail ID	Yes	Yes	
	Acknowledged copy of IT Returns with computation of income	If applicable	If applicable	
	Project Report	Yes	NA	
	Last 1 year current account statement	Yes	If applicable	
	GSTR - 3B	If applicable	If applicable	
	Partnership Deed for Partnership firm	If applicable	If applicable	
	MOU, AOA, COI (for Pvt. Ltd. Co)	If applicable	If applicable	
	Copy of Registry / Title Deed	No	Yes	
	Approved plan/ Map (not applicable for plot)	No	Yes	